**Curriculum vitae**

ŢIGU FRANCISCA - Legal Adviser, Bucharest

1. General data

Date of birth: 25.01.1998

Citizenship: Romanian

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Address: Parva Street No.6, 6th District, Bucharest, Romania

1. Professional experience

Nov 2022 – Mar 2024: customer support representative (german language), Teleperformance Romania

Jan 2022 - July 2022: legal assistant in the legal department of METRO Cash & Carry

Romania Oct 2021 - present: member of the Bucharest College of Legal Advisers

Feb 2019 - Mar 2019: intern, R&R Partners Bucharest

Mar 2018 - Apr 2018: intern, Bucharest Tribunal

Mar 2017 - Apr 2017: intern, District 6 Court

1. Education

 2020 - 2021: Master in International Arbitration (in English), Faculty of Law, University of Bucharest

2020 - 2021: Master of Business Law, Faculty of Law, Nicolae Titulescu University of Bucharest

2016 - 2020: Bachelor's degree, Faculty of Law, University of Bucharest

1. Skills

Computer skills (Microsoft Word, Powerpoint, Excel), time management skills, efficient communication, ambition, adaptability, rich general culture, flexibility, punctuality, motivation.

1. Foreign languages

Romanian: Native

English: Fluent

German: Fluent

Spanish: Medium

1. Certifications

Apr 2021: Introductory course in Spanish Law (in Spanish), within the collaboration between the University of Bucharest and the University of Valencia

Feb 2020: TOEFL (Test of English as a Foreign Language)

1. Projects

Jun 2017 - Oct 2017: Work & Travel USA Student Exchange Program, Ocean City, Maryland, USA

Nov 2017: “Law Highway” experience exchange project, within the collaboration between the University of Bucharest and the University of Craiova

May 2018: Part of the organizing team, 2nd Conference of the Romanian Association of Laboratory Medicine with international participation

Apr 2019: Institutional visit and forensic medicine course, “Mina Minovici” Institute of Forensic Medicine Bucharest

Nov 2019: Part of the organizing team, Amazon Web Services Conference, Impact Hub Bucharest

Nov 2019: Part of the organizing team, Microsoft Envision Forum, Face Club Bucharest

1. Other information

Category B driving license, acquired in December 2019

Valid EU passport (Apr 2022 – Apr 2032)